



**Department of Health
Non-Civil Service Vacancy**

Registered Senior Pharmacist

Salary:

HK\$127,700 per month, plus end-of-contract gratuity

Entry Requirements:

Candidates should -

- (a) be registered with the Pharmacy and Poisons Board of Hong Kong established under the Pharmacy and Poisons Ordinance, Chapter 138;
- (b) hold a valid Practising Certificate issued by the Pharmacy and Poisons Board of Hong Kong;
- (c) have at least fifteen years' relevant post-registration experience ^(Notes 1-2);
- (d) have good project management skills and communication skills; and
- (e) proficiency in written Chinese and English, and good command of spoken Cantonese, Putonghua and English.

Candidates who have previous working experience in drug regulatory authority or pharmaceutical industry on drug regulatory affairs, health informatics, pharmacovigilance, clinical trials, and/or candidates who have worked in drug regulatory authorities outside Hong Kong will have an advantage.

(Notes:

- (1) *Relevant experience acquired after registration with the Pharmacy Boards in the United Kingdom, Australia, Canada and USA may be accepted as post-registration experience.*
- (2) *Candidates should submit a copy of supporting documents of relevant work experience.)*

Duties:

A Registered Senior Pharmacist is mainly deployed on -

- (a) To perform preparatory work for phased implementation of primary drug evaluation and restructuring of overall drug evaluation framework / infrastructure;
- (b) To prepare for and to oversee the implementation of International Council for Harmonisation of Technical Requirements for Pharmaceuticals for Human Use ("ICH") Guidelines;
- (c) To modify the existing local pharmacovigilance (PV) framework to go on a par with international standard;
- (d) To study and compare overseas drug regulatory regimes / organisational structure / legal framework, with that of Hong Kong, and formulate a governance and command structure that suits the future need of Hong Kong;
- (e) To review and propose appropriate amendments to current legislation on drugs;
- (f) To oversee the preparation and implementation of guidelines and standards relating to the regulation of pharmaceutical products, such as Good Review Practice, Good Clinical Practice, Good Pharmacovigilance Practice, etc.;
- (g) To be responsible for making recommendations to the Pharmacy and Poisons Board of Hong Kong in relation to the guidelines and standards in (e);
- (h) To be responsible for engaging and communicating with local stakeholders on the revised guidelines and standards in (e) and plan for their implementation;
- (i) To coordinate the collaborations with the Chinese Mainland and international institutes and organizations on matters relating to the revised guidelines and standards in (e);

- (j) To lead a team of professional staff to (i). process applications of new drug registration, renewal registration and change of registered particulars under both primary and secondary evaluation approach; (ii). conduct local and overseas adverse drug reaction monitoring, assessment and signal detection; (iii). evaluate applications for Clinical Trial/Medicinal Test Certificates; or (iv). conduct inspections on Good Clinical Practice, etc.; and
- (k) To perform any other duties as assigned by seniors.

(Remark: May be required to perform on-call duties or work outside normal office hours.)

Terms of Appointment:

Successful candidates will be appointed on non-civil service contract terms up to one year. Renewal of contract will be subject to the service need of the Department and the performance of the candidate.

Fringe Benefits:

- (a) An end-of-contract gratuity may be granted upon completion of the full contract period with satisfactory performance and conduct. Such gratuity, if granted, plus any contribution made by the Government to a Mandatory Provident Fund ("MPF") Scheme in respect of the candidates appointed as required by the MPF Schemes Ordinance (Cap. 485), will equal 15% of the total basic salary drawn during the contract period.
- (b) Candidates appointed are eligible for 14 days' paid annual leave. Other benefits such as rest days, public holidays (or substituted holidays), maternity / paternity leave and sickness allowance, where appropriate, will be granted in line with the Employment Ordinance (Cap. 57).

Contact Address, Enquiry Tel. No. and E-mail:

Address: Appointments Section, Department of Health, Room 1807, 18/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong.

Tel.: 2961 8588

E-mail: appts_registry2@dh.gov.hk

Closing Date for Application:

9 August 2026 (Sunday)

General Notes:

- (a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all candidates meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (c) Non-civil service vacancies are **not** posts on the civil service establishment. Candidates appointed are **not** on civil service terms of appointment and conditions of service. Candidates appointed are **not** civil servants and will **not** be eligible for posting, promotion or transfer to any posts in the Civil Service.
- (d) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (e) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and / or interview.

- (f) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he / she will be invited to attend the selection interview / written examination without being subject to any further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet '*Employ People Based on Their Abilities - Application for Government Jobs by Persons with Disabilities*' which is available for reference on the Civil Service Bureau's website at <https://www.csb.gov.hk> under 'Administration of the Civil Service - Appointments'.
- (g) Holders of academic qualifications other than those obtained from Hong Kong institutions / Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They must submit copies of their official transcripts and certificates by e-mail (appts_registry2@dh.gov.hk).
- (h) Non-civil service vacancies information contained in this column is also available on the "GovHK" on the Internet at <https://www.gov.hk>.
- (i) Towards the application deadline, the on-line system would likely be overloaded due to large volume of applications. To ensure timely completion of your on-line application, it is advisable to submit the application as early as possible.

How to Apply:

The application period for the position of Registered Senior Pharmacist is from **20 July 2026 (Monday) to 9 August 2026 (Sunday)**. Applicants must apply online through the G.F. 340 Online Application System of the Civil Service Bureau (<https://www.csb.gov.hk>). Applications which are incomplete, or submitted in person, by post, by fax or by email will NOT be accepted.

Applicants should state in detail in the application form their requisite qualifications attained together with the relevant post-registration experience, and registration number in the Register of Pharmacy and Poisons Board of Hong Kong established under the Pharmacy and Poisons Ordinance, Chapter 138.

Applicants are required to submit copies of the relevant transcripts / diplomas / certificates / other qualification documents by email (appts_registry2@dh.gov.hk) on or before **16 August 2026 (Sunday)**. The title of the position being applied for and the on-line application number should be quoted in the e-mail and copies of the supporting documents.

If candidates fail to provide the supporting documents as required, their applications will not be considered. Applicants should provide their email addresses on the application forms. Candidates who are selected for recruitment examination / interview will normally receive an invitation (by email or by post) in about ten weeks from the closing date for application. Those who are not invited for recruitment examination / interview may assume that their applications are unsuccessful.